



Developing & Maintaining Revenue Cycle KPIs: A Practical Guide for Rural Hospitals



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## Why Revenue Cycle KPIs Matter

A well-managed revenue cycle is essential for the financial stability of rural hospitals. In an environment where workforce shortages, increasing costs, and complex reimbursement structures create constant financial pressures, effective revenue cycle management is about more than just billing and collections—it is about sustaining access to care in rural communities.

Unlike large health systems with dedicated revenue cycle teams, rural hospitals often rely on a small team—or even a single individual—managing multiple responsibilities across patient registration, billing, collections, and financial reporting. With limited resources, hospital leaders must ensure revenue cycle processes are as efficient, data-driven, and strategic as possible.

Key Performance Indicators (KPIs) offer a structured approach to measuring performance, identifying problem areas, and guiding financial and operational improvements. In leading rural health organizations, KPIs are more than just numbers on a report—they are tools for alignment. These organizations ensure buy-in at every level, from the boardroom to the emergency department registrar, fostering a shared understanding of how individual roles contribute to broader financial outcomes. When staff across departments understand how their work connects to these metrics, hospitals are better equipped to recover revenue, improve processes, and build long-term financial sustainability.

This guide provides a practical approach to selecting, implementing, and leveraging revenue cycle KPIs to strengthen financial sustainability and operational efficiency in rural hospitals.

## **Understanding Revenue Cycle KPIs**

#### The Role of KPIs in Rural Healthcare

A KPI is a quantifiable measure used to evaluate the effectiveness of an organization's operations over time. In the context of revenue cycle management, KPIs serve as decision-making tools that help hospitals assess performance, track improvements, and guide strategy.

Regardless of size, rural hospitals benefit from tracking industry-standard KPIs. These metrics give leadership and front-line teams a common language for assessing performance. They also make it possible to measure the return on investment (ROI) of operational efforts, understand the organization's financial health, and identify where attention is needed most.

In revenue cycle management, KPIs act as an essential decision-making tool, helping hospitals:

- ✓ Identify Financial Bottlenecks
- Improve Claims Processing Efficiency
- Reduce Denials & Optimize
  Reimbursement
- Enhance Cash Flow & Financial Forecasting

#### Tracking KPIs in a Resource-Constrained Environment

In many rural hospitals, revenue cycle staff manage multiple responsibilities, including registration, billing, followup, and reporting; these demands can leave staff with little bandwidth and make maintaining a robust reporting infrastructure difficult. Still, even with limited resources, KPIs are a valuable tool to highlight where to focus, what has changed, and why those changes matter.

In a resource-constrained context, training becomes essential. Teams benefit from understanding not only what each KPI measures, but also how to interpret the data and take action. Without that clarity, metrics can easily become background noise rather than a foundation for improvement.

Hospitals should consider whether to track raw numbers (such as the total number of denied claims) or percentages (such as the denial rate as a percentage of total claims submitted), depending on the level of insight they need. Even with basic systems or older EMRs, consistent, focused reporting can yield meaningful data that supports better operational decisions.

LEVEL	KPI EXAMPLE	WHY IT'S USEFUL	
Basic	Total denied claims	Provides insight into workload volume	
Intermediate	Denial rate (%) = Denied Claims / Total Claims Submitted	Allows for trend analysis	
Advanced	Denial rate by payer type or reason	Identifies payer-specific or process- related issues	
Expert	Prior authorization denial rates by payer	Highlights inefficiencies in administrative workflows	



#### **Essential Revenue Cycle Reports**

KPIs are most effective when they're supported by consistent, structured reporting. For rural hospitals, this often begins with establishing clear expectations: what's being tracked, how frequently it's reviewed, and who is responsible for monitoring the results.

Reliable, repeatable reporting helps identify performance trends early, before they impact cash flow or patient access, and fosters alignment across departments by creating a common understanding of how performance is measured and discussed.

#### Structured reporting offers several practical benefits through:

- » Shifting the focus from debating data accuracy to solving the problems the data reveals.
- » Enabling faster identification of performance gaps and bottlenecks.
- » Providing visibility into throughput and utilization across departments.
- » Supporting both short-term troubleshooting and long-term performance improvement.
- » Giving staff and leadership a shared reference point for aligning priorities and taking action.

Even simple reporting processes can be powerful when applied consistently and tied to meaningful metrics. Over time, this foundation supports a more responsive, data-informed approach to managing the revenue cycle.

### **Key Reports for Revenue Cycle Monitoring**

Rural hospitals benefit from regularly reviewing reports that reflect performance across the entire revenue cycle—from front-end registration and eligibility to mid-cycle coding and documentation, back-end billing, and collections. When paired with internal benchmarks and, where available, industry comparisons, these reports help teams assess progress, spot emerging issues, and prioritize areas for improvement.

REPORT TYPE	KEY METRICS TO TRACK		
Front-End Metrics	Registration Accuracy, Clean Claim Rate, Point-of-Service (POS) Collections		
Transaction Processing & AR Management	Net Days in AR, Percentage of AR Over 90 Days, Claim Denial Rate		
Payer-Specific Performance	Claim Acceptance Rate, Denial Trends by Payer, Medical Necessity Denials		





#### **Recommended KPIs for Rural Hospitals**

There is a set of core KPIs that every rural hospital, regardless of size or resources, should track. These metrics are commonly used across the healthcare industry and give both leadership and front-line teams an objective way to monitor performance and guide improvement.

Starting with a few foundational metrics can provide immediate value for hospitals that are early in their KPI journey. As reporting becomes more consistent, organizations can begin to compare performance against internal goals and external benchmarks, building a clearer picture of where to focus next.

CATEGORY	КРІ	FORMULA	
Financial Stability	Net Days in Accounts Receivable (AR)	Net AR / (Net Patient Revenue / # of Days)	
	Cash Collections as % of Net Revenue	Cash Collected / Net Revenue	
	Bad Debt as % of Net Revenue	Bad Debt / Net Revenue	
Operational Efficiency	Clean Claim Rate	Clean Claims / Total Claims Submitted  Denied Claims / Total Claims Submitted	
	Claim Denial Rate		
	Point-of-Service Collections Rate	POS Collections / Total Patient Responsibility	
Payer Performance	% of Claims Paid Within 30 Days	Claims Paid in 30 Days / Total Claims	
	Payer-Specific Denial Rate	Payer Denials / Total Claims by Payer	



Tracking these KPIs consistently helps hospitals:







## **Best Practices for KPI Implementation**

Tracking KPIs effectively depends on more than clean data—it requires alignment across the organization. Revenue cycle performance is shaped by processes that begin well before a claim is submitted. That's why success often depends on how well the revenue cycle team partners with departments throughout the hospital. When teams work together to understand what the data is showing and why, it becomes easier to identify root causes and implement meaningful changes.

## Data Integrity and Standardization



Define KPI measurement criteria clearly and consistently.



Standardize data sources and definitions across departments.



Where possible, automate reporting to improve reliability and save time.



#### **Establishing a Reporting Cadence**

FREQUENCY	WHAT TO MONITOR		
Daily	Unbilled claims, registration accuracy		
Weekly	Cash collections, denial trends		
Monthly	AR days, financial health indicators		
Quarterly	Payer contract performance, revenue trends		

#### **Engaging Leadership and Staff**

KPI adoption is most effective when leadership consistently reinforces its purpose and front-line teams see how the metrics connect to their daily work. Regular review and discussion help translate data into context—linking performance to process in a way that supports improvement. Over time, KPIs can help foster a culture of shared accountability, where teams are aligned around clear goals and supported in making progress together.

#### To do this:

- » Conduct monthly revenue cycle meetings to review KPI performance.
- » Benchmark performance internally and externally.
- » Foster a data-driven culture where staff use KPIs for process improvement.

# Using KPIs to Strengthen Payer Contracting & Vendor Management

## **Payer Contracting**

KPI data can offer valuable insight into how payer contracts are performing. These metrics can help rural hospitals approach contract discussions more clearly and confidently by highlighting trends in denials, payment timelines, or underpayment issues. Over time, consistent KPI tracking supports more informed, data-driven negotiations.

#### To support this work:

- » Conduct monthly revenue cycle meetings to review KPI performance and discuss payer-specific challenges.
- » Benchmark performance both internally over time and externally against industry norms, where available.
- » Foster a data-driven culture where staff at all levels understand how KPIs inform process improvement and support broader organizational goals.





#### **Vendor Performance Management**

When portions of the revenue cycle are outsourced, KPIs become essential for setting expectations and maintaining accountability. Clear, measurable performance indicators help align third-party vendors with your hospital's financial goals and operating standards.

#### To support strong vendor relationships:

- » Establish KPI-based service level expectations that outline the specific performance targets your organization expects vendors to meet.
- » Conduct routine performance reviews to assess progress, identify areas for improvement, and ensure ongoing alignment with your hospital's revenue cycle objectives.

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# Identifying Trends& Anomalies inRevenue Cycle KPIs

One of the most valuable aspects of KPI tracking is the ability to detect shifts in performance early—before they impact cash flow. Monitoring KPIs over time can reveal emerging risks, seasonal trends, and the impact of operational changes.

#### **How to Spot KPI Trends**



Compare current performance with historical data.



Watch for payer-specific or departmentspecific fluctuations.



Use visualization tools to track movement & support strategic planning.

KPI	JULY 2022	JULY 2023	% CHANGE
Net Days in AR	50	45	-10%
Denial Rate	6.5%	8.2%	+26%
POS Collections Rate	25%	30%	+20%

# Building a Sustainable Revenue Cycle for Rural Hospitals

Revenue cycle KPIs offer rural hospitals a powerful way to understand and strengthen financial performance, but their greatest value goes beyond the numbers; they also serve as a starting point for thoughtful decisions, collaborative problem-solving, and continuous improvement.

A hospital's ability to deliver high-quality care is directly tied to the strength of its revenue cycle. Rural hospitals can shift from reactive financial management to a more proactive, sustainable approach by prioritizing data integrity, consistent reporting, and leadership engagement.

Top-performing organizations use KPIs to create alignment across the hospital. From board members to registration staff, every department understands how its role contributes to the organization's financial health. Most importantly, they start simply, by collecting the data, observing the trends, and using that insight to guide improvement over time.

While KPIs alone won't solve systemic issues, they shine a light on where change is needed. With the right structure, support, and commitment, KPIs become a foundation for stronger payer relationships, more efficient operations, and greater cash flow.

A well-defined KPI strategy helps rural hospitals:

- » Identify inefficiencies early and implement targeted process improvements.
- » Strengthen front-end operations, including accurate registration, insurance verification, and point-ofservice collections.
- » Use data to advocate for more equitable payer reimbursement.
- » Engage leadership and staff in a shared vision for financial sustainability.

The challenges facing rural hospitals will continue to evolve. However, with a disciplined, data-informed approach to revenue cycle management, hospitals can protect their financial future—and preserve access to care for the communities they serve.



To learn more on Revenue Cycle KPI growth, <u>click to connect with</u> our team.



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